

Student Name: _____

Course: _____ AM PM

Student Electronic Communication Device Procedures

Dillon County Technology Center

Use of electronic communication devices are prohibited during the school day. These include but are not limited to: Mobile/Cellular telephones, MP3 players, mini computers, or any other electronic telecommunication devices that emit an audible signal, vibrate, display a message, take a picture or video, or deliver a communication to a processor or remote computing device. "Use" is interpreted as using any cell phone function or feature, not just the sending or receiving of calls. This includes the use in hallways, restrooms, classrooms, office areas, or any other place on campus; student(s) MAY NOT use passes out of class to use their phones or communication electronically. Cell phones MUST BE TURNED OFF AND KEPT OUT OF SIGHT.

- If your electronic device disrupts the class or is seen by the teacher, it will be confiscated.
- If you are caught using an electronic device to cheat, you will receive a zero for the assignment or exam and may be subject to further disciplinary action.
- Any inappropriate use of an electronic device, including but not limited to, inappropriate photographs, text messaging and recording/videotaping will result in confiscation of the phone and further consequences.
- Electronic devices that snap digital pictures (including cell phones) MUST NOT BE USED IN ANY AREA OF THE SCHOOL!
- Students who choose to use or have any electronic communication device(s) in sight will be referred for disciplinary action and the following will occur:
 - FIRST OFFENSE: Device will be confiscated at the time of the incident and may be returned to parents at the discretion of the principal/designee at the end of the day. Referral written at the time of the incident. Parent contacted by teacher. (**Note schools may hold cell phones for a specific period of time longer than a day but not indefinitely.)
 - SECOND OFFENSE: Device will be confiscated at the time of the incident and may be returned to parents at the discretion of the principal/designee at the end of the day. Referral written at the time of incident. ONE DAY of OUT OF SCHOOL SUSPENSION.
 - THIRD OFFENSE: Device will be confiscated at the time of the incident and may be returned to parents at the discretion of the principal/designee at the end of the day. Referral written at the time of the incident THREE DAYS of OUT OF SCHOOL SUSPENSION
- Further offenses will result in appropriate disciplinary actions.
- Students who refuse to give their electronic communication device to staff members when directed to do so will be suspended.
- Students bring these devices to school at their own risk. DCTC, its faculty, and staff are NOT responsible for any damage, missing, or stolen electronic communication devices or components thereof. If a student has an electronic communication device and it is damaged or stolen DCTC will not be financial or legally responsible for the device or component thereof.

Please sign and return:

Student Signature

Date

Parent Signature

Date